



Canadian Council of Ministers  
of the Environment      Le Conseil canadien  
des ministres de l'environnement

## **CALL FOR NOMINATIONS**

### **Non-government or Indigenous Organization Representative for the Air Quality Management System Advisory Group**

#### **Air Management Committee Canadian Council of Ministers of the Environment**

### **Background**

The Canadian Council of Ministers of the Environment (CCME) is the major intergovernmental forum in Canada for discussion and joint action on environmental issues of national concern. The 14 member governments work as partners in developing nationally consistent environmental standards and practices.

In 2010 ministers agreed to move forward with a new air management approach to better protect human health and the environment, including a collaborative process with continued engagement. An advisory group provided advice at the system level throughout the development of this new Air Quality Management System (AQMS) and stakeholders and other interested parties were engaged in the development of the various elements of the system. In 2012 jurisdictions, with the exception of Québec, agreed to begin implementing AQMS.

Recognizing the importance and benefits of engaging stakeholders and other interested parties in the development of AQMS, CCME established a new advisory group to provide advice on the ongoing implementation, improvement and operation of AQMS.

The AQMS Advisory Group (AQMSAG) works with CCME's Air Management Committee (AMC) which is responsible for coordinating the implementation of AQMS. AQMSAG is to be comprised of ten participants representing a broad range of interests across Canada with representation from industry, non-government and Indigenous organizations. A member from a non-government organization recently had to step down, so CCME is issuing a new call for nominations. Terms of Reference for AQMSAG are included as Attachment B.

### **Qualifications and Evaluation**

Only individuals from non-government or Indigenous organizations are invited to respond to this call for nominations. All assessment and weighting of criteria are at the sole discretion of CCME. AMC will evaluate nominations and select representatives to the stakeholder advisory group based on the following qualification criteria:

<b>Criterion</b>	<b>Score</b>
Have a good understanding of AQMS, its objectives, and the work undertaken to date	15
Have a good understanding of air quality management issues in Canada	15
Have an understanding of the interaction of the key elements of AQMS to achieve the goal of protecting the environment and health of Canadians including Base-level Industrial Emission Requirements (BLIERs), Canadian Ambient Air Quality Standards (CAAQS), air zones, airsheds and mobile sources	20
Have the ability to participate constructively in dialogue with other stakeholders and with government representatives	10
Have the ability to speak on behalf of their member organizations	10
Have the personal commitment to fulfill the responsibilities of this engagement process, including being available to participate in meetings and conference calls	10
Be committed to bringing the outcomes of meetings back to respective constituencies	10
Have a willingness and capacity to engage both Canada-wide and regional perspectives that will bring forward constructive solutions and drive collaboration	10
<b>TOTAL</b>	<b>100</b>

### **Method of Submission and Deadline**

Nominees must submit an application using the Application Template (Attachment A) by e-mail to Megan Krohn, mkrohn@ccme.ca, by August 23, 2019, 12:00 noon CDT.

### **Notification**

AMC will notify all nominees of the results of the evaluation process by August 30, 2019.



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**Attachment A**

**Air Quality Management System Advisory Group**

**Call for Nominations Application Template**

**Name:**

**Organization:**

**Address:**

**Email Address:**

**Summary (500 words maximum) of personal and organizational air quality management and consultation qualifications in Canada:**



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## **Attachment B**

### **Air Quality Management System Advisory Group** **Terms of Reference**

#### **Air Quality Management System Advisory Group**

#### **Terms of Reference**

### **Background**

The Canadian Council of Ministers of the Environment (CCME) is the primary minister-led intergovernmental forum for collective action on environmental issues of national and international concern. On October 11, 2012 ministers agreed to take further action to protect the health of Canadians and the environment with measures to improve air quality in Canada through the implementation of the Air Quality Management System (AQMS).

CCME's Air Management Committee (AMC) is responsible for overseeing the implementation of the AQMS.

Recognizing the importance and the benefits of engaging stakeholders and other interested parties in the implementation of AQMS, CCME has decided to establish an advisory group to engage in dialogue with and provide advice to governments on the ongoing implementation, improvement, and operation of AQMS.

These Terms of Reference establish and describe the role, composition, and operation of the AQMS Advisory Group (AQMSAG).

### **1. Role**

The role of AQMSAG is to:

- review and provide advice on the overall progress and effectiveness of implementing, improving, and operating AQMS and its elements
- collaborate with governments and other stakeholders in the sharing of information and implementation of innovative ideas to improve air quality
- partner with governments and other stakeholders in actions to improve air quality
- review and comment on the content and preliminary versions of State of the Air reports
- represent, where possible, members' sector/organization/community/members and bring that collective perspective to the governments involved

- complement the governments' information-sharing by keeping their sector/organization/community/members informed on the implementation, improvement, and operation of the AQMS.

The Advisory Group provides advice to CCME through AMC.

## **2. Composition**

AQMSAG will be composed of up to 10 stakeholders or other interested parties representing a broad range of interests across Canada with representation from industry (5 members) and non-governmental organizations (5 members including environment, health, and Indigenous organizations), and the co-chairs of AMC.

## **3. Operation**

- AQMSAG will meet at least once per year through face-to-face meetings and will hold teleconferences in order to effectively meet its role, as well as respect resource constraints.
- AQMSAG will be co-chaired by the Air Management Committee co-chairs.
- AMC members are encouraged to attend AQMSAG meetings.
- AQMSAG should strive for consensus in its discussions and in providing advice and recommendations, but it is not a requirement that consensus is always reached.
- Agenda items will be proposed by the co-chairs with assistance from the CCME Secretariat. Additional agenda items may be requested by AQMSAG members as issues of shared interest or concern are identified.
- Secretariat support will be provided to AQMSAG by CCME.
- For non-governmental and Indigenous organizations travel expenses will be reimbursed according to CCME guidelines.
- As part of providing advice on the overall progress and effectiveness of implementing AQMS, AQMSAG will undergo a self-evaluation and make recommendations on its role, composition, and operation every 5 years, following the release of the State of the Air report.